

INSTRUCTIONS FOR UPLOADING ARTWORK FOR BANNERS

Web File Manager

Secure Login

Username:

Password:

Anonymous Login

Public access to this server is also available. To continue without supplying a secure username and password, you may login anonymously.

[Click Here to Login in](#)

1. Please place all art files in a folder. Name the folder the name given to you by your Allen Display customer service representative.

2. Compress files using software such as WinZip or Stuffit. All compressed files must be under 500MB.

3. Upload your graphic banner artwork using your Browser or FTP software.

WEB BROWSER:

Address: <http://www.handbookart.com>
Use Anonymous Login
Leave username & password blank

FTP Software:

Address: [ftp.handbookart.com](ftp://handbookart.com)
no user ID (leave blank)
no password (leave blank)